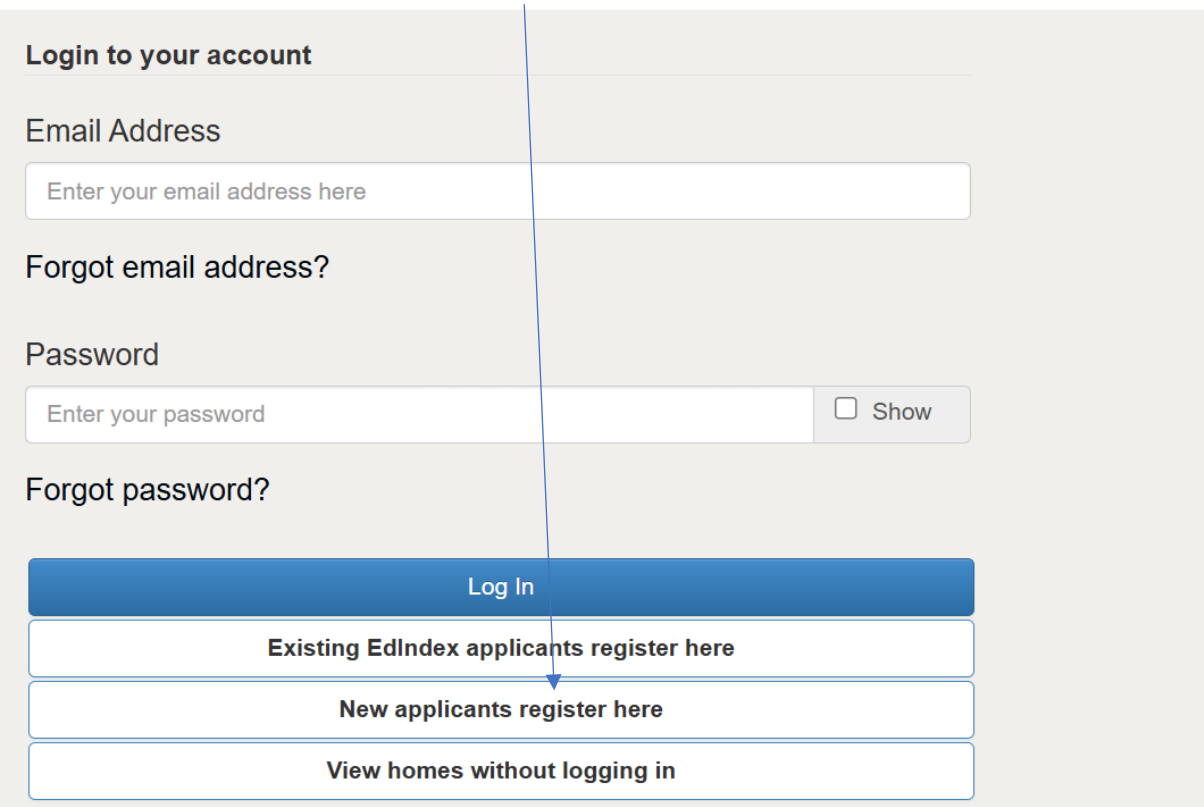
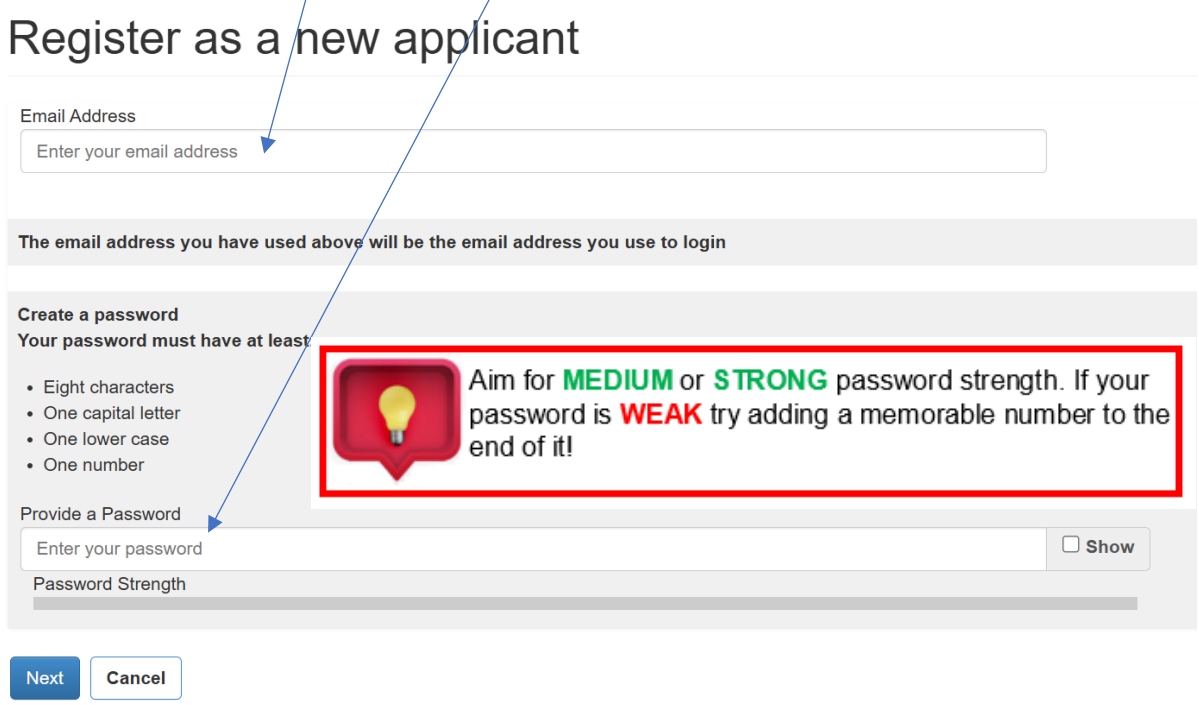
Step by Step Guidance on Registering with EdIndex Online if you do not have a current EdIndex application

1. Select the 'New applicants register here tab.

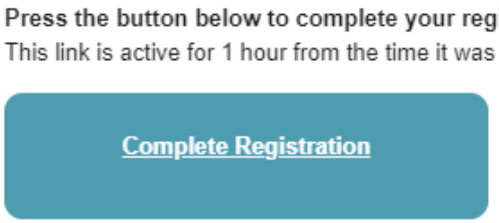


2. Enter your email address and password. Then click Next.

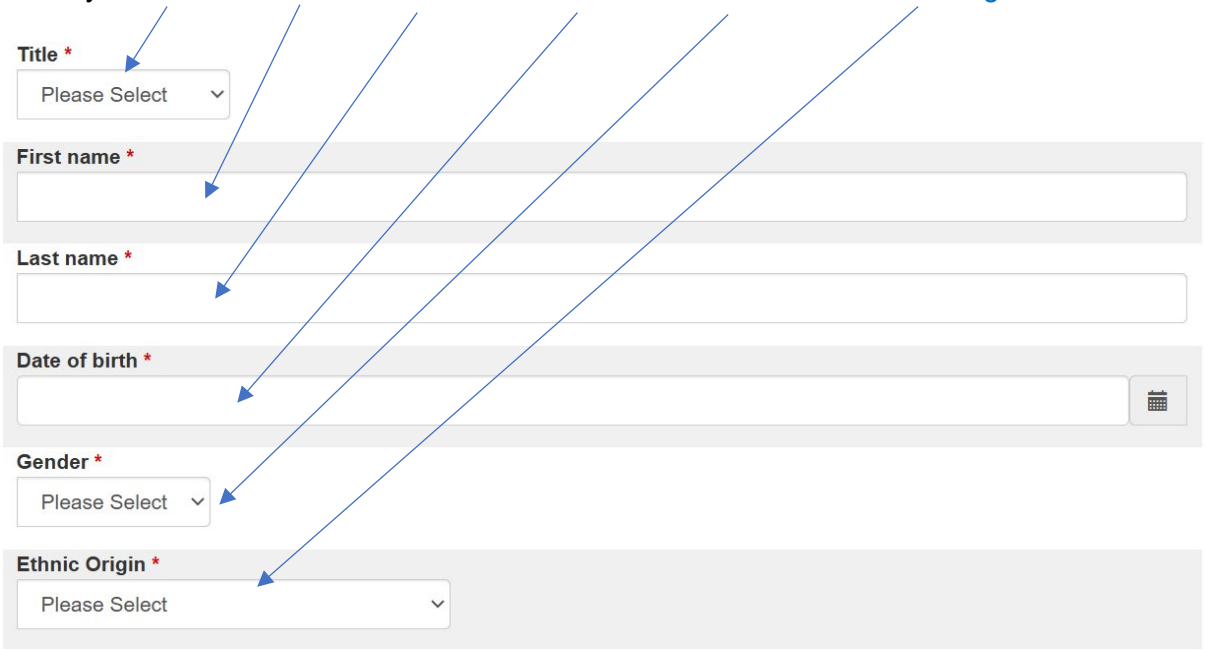


3. An email will be sent to the email address you provided asking you to complete your registration. It may take a few minutes for the email to arrive. If you do not receive the email within 30 minutes, please complete the process above again.

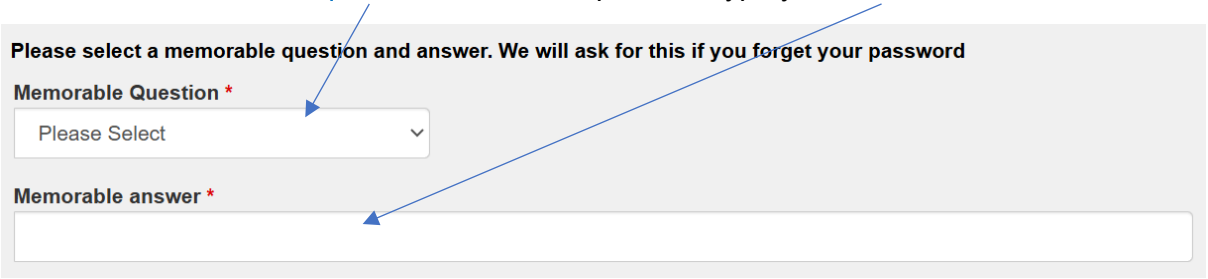
   Once you receive the email, click the Complete Registration button located inside the email. The link is only active for 1 hour from the time it is sent.



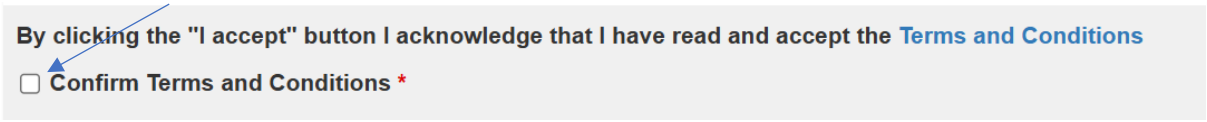
4. Insert your Title, First name, Surname, Date of Birth, Gender and Ethnic Origin



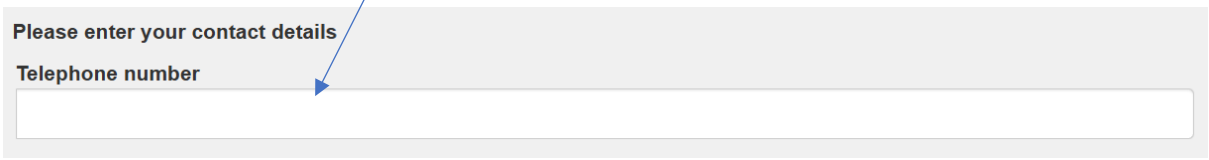
5. Select a memorable question from the drop down. Type your answer below.



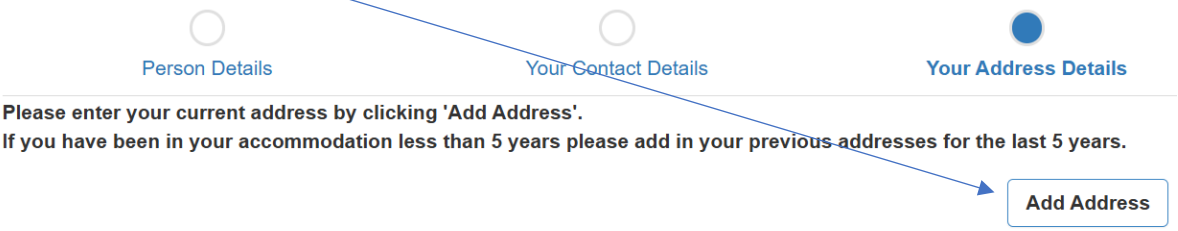
6. Click the button to accept the terms and conditions. Click Next.



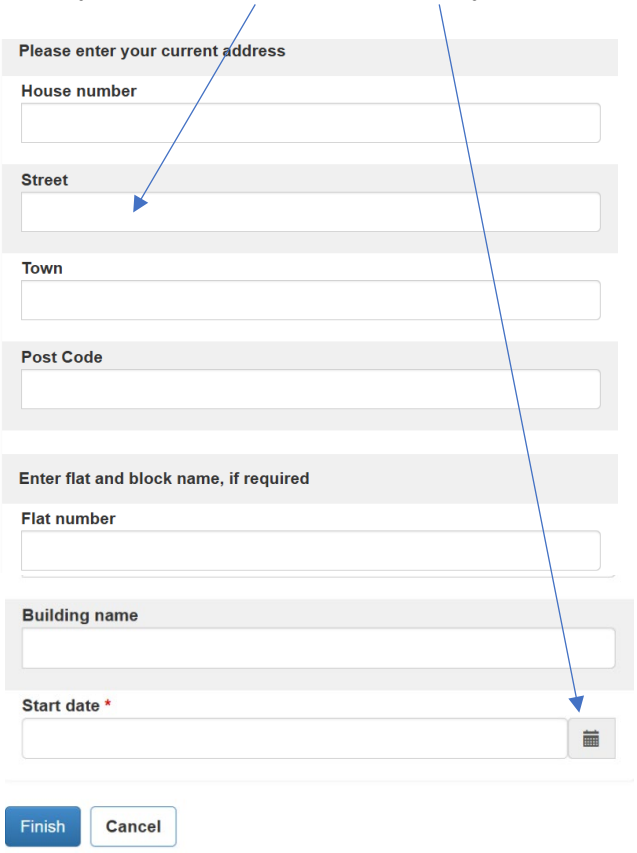
7. Enter your Telephone Number. Your email address should already be there. Click Next.



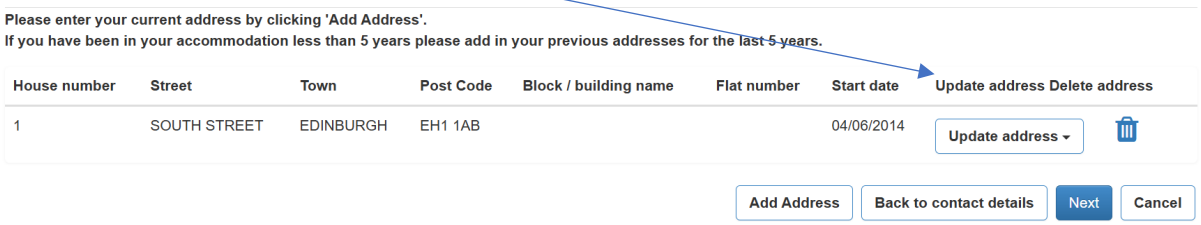
8. Click Add Address



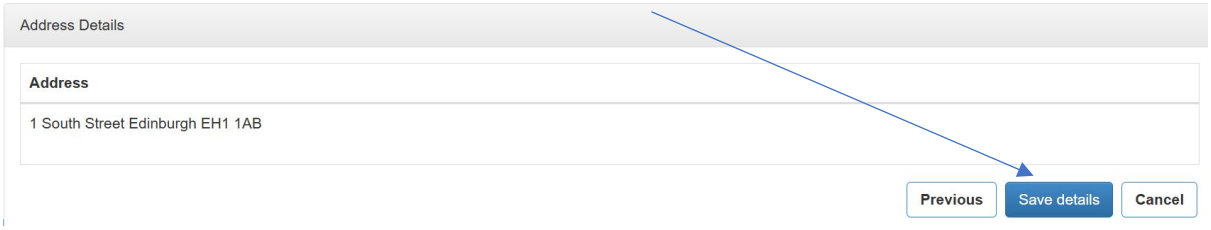
9. Enter your address details and date you moved into your home. Click Finish.



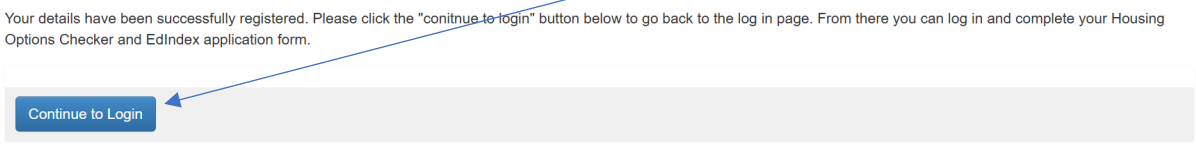
10. Check your address is correct. If you need to make a correction you can click on Update address. If you have lived in your home for less than 5 years you will need to add any address(es) you have lived at over the last 5 years. When you are finished click Next.



11. Check your details are all correct and click save details.



12. You are now registered with Housing Online. Click Continue to Login to complete your Housing Options Checker and EdIndex application form.



If you have any problems registering or bidding with Housing Online please email edindex@edinburgh.gov.uk